



APPROVAL PROCESS 2025-26

Application Deficiency Report

DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Existing Institutions only)

Regional Office	Eastern	Overall Deficiency of Institution:	Yes
Application ID	1-44642560034	Permanent ID	1-12340827
Name of the Institution	Suddhananda School Of Management And Computer Science	Address	Nachhipur, Bhatapatna, Bhubaneswar, Khurda, Orissa
City/Village	Bhubaneswar	District	Khordha
State	Odisha	PIN	752115

Director/Principal Details

Designation	Name	Appointment Type	Qualification	PhD	Eligible as per AICTE Norms (YES/NO)
Director/Principal	Sarita Nayak	Regular	BSC, MBA,	Yes	Yes

Other Details

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	List of Faculty Member and Data Uploaded on the Institution Web Portal	Yes	No
2.	Are all Approved Teaching Faculty Member being Paid as per Present VI /Pay Scale/Commission?	Yes	No
3.	Whether Institution is Operating from Permanent Site?	Yes	No
4.	Fees to be Charged, Reservation Policy, Admission Policy and Document Retention Policy are Uploaded In Institution's Website?	Yes	No
5.	Courses/Approved Intake Displayed at the Entrance of the Institution?	Yes	No

Anti-Ragging Related Deficiency Status

Sr. No.	Particulars	Status Provided by the Institution	Deficiency
1.	Constitution of Anti-Ragging Committee	Yes	No
2.	Constitution of Anti-Ragging Squad	Yes	No
3.	Undertaking Obtained from all Students	Yes	No
4.	Appointment of Counselors	Yes	No
5.	Undertaking Obtained from Parents of all the Students	Yes	No
6.	Undertaking Obtained from Students Staying in Hostel	Yes	No
7.	Undertaking Obtained from Parents of Students Staying in Hostel	Yes	No

Institution Level Faculty Member

Sr. No.	Particulars	Actual No.	Required No. as per CI	Deficiency
1.	Total Faculty(UG+PG+Diploma)	28	24	No

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

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S. Nayak
24/5/2024

PRINCIPAL
SUDDHANANDA SCHOOL OF MANAGEMENT
&
COMPUTER SCIENCE

Application Deficiency Report



Application Status: **Submitted**
 Application Sub-Status: **Payment Received**

Report Generated on :-20/11/2024

Administrative Area				
Sr. No.	Particulars	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
1.	Board Room	20	20	No
2.	Department Offices/Cabin for Head of Dept	60	40	No
3.	Central Store	50	30	No
4.	Exam Control Office	33	30	No
5.	Housekeeping	10	10	No
6.	Maintenance	10	10	No
7.	Office All Inclusive	301	300	No
8.	Placement Office	60	30	No
9.	Principal Directors Office	30	30	No
10.	Security	11	10	No
TOTAL		585.00	510.00	No

Amenities Area				
Sr. No.	Particulars	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
1.	Boys Common Room	105	100	No
2.	Cafeteria	150	150	No
3.	First aid cum Sick Room	11.1	10	No
4.	Girls Common Room	108	100	No
5.	Stationery Store	10	10	No
TOTAL		384.10	370.00	No

Computational Facilities				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Printers	10	5	No
2.	A1 size Color Printers	2	0	No
3.	Number of PCs in Language lab	20	20	No
4.	Legal Application SW	31	30	No
5.	Legal System S/W	4	4	No
6.	PCs to Student ratio	100	90	No

Library Facilities				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Volumes	12689	8500	No
2.	Titles	1141	850	No
3.	Journals	31	24	No
4.	Library Management Software	1	1	No
5.	Reading Room Seating Capacity	100	100	No
6.	MultiMediaPC	10	10	No

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal



S. Nayan
PRINCIPAL
SUBDHANANDA SCHOOL OF MANAGEMENT
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Instructional Area-Common Facilities				
Sr. No.	Particulars	Available	Required	Deficiency
1.	Computer Center	324	150	No
2.	Library & Reading Room	160	100	No
TOTAL		484.00	250.00	

Existing Programme / MANAGEMENT					
Sr. No.	Particulars	Level	Actual Room Area (Sqm)	Expected Room Area (Sqm)	Deficiency
1.	Computer Centre	UG/PG	162	150	No
2.	Classroom	PG	400	396	No
3.	Tutorial Room	PG	66	66	No
4.	Seminar Hall	UG/PG	135	132	No
TOTAL			763.00	744.00	

Existing Programme / COMPUTER APPLICATIONS					
Sr. No.	Particulars	Level	Actual Room Area (Sqm)	Expected Room Area (Sqm)	Deficiency
1.	Computer Centre	UG/PG	162	150	No
2.	Language Laboratory	UG/PG	60	33	No
3.	Classroom	PG	132	132	No
4.	Tutorial Room	PG	33	33	No
5.	Seminar Hall	UG/PG	132	132	No
6.	Computer Laboratory	UG/PG	66	66	No
TOTAL			585.00	546.00	

Other Facilities			
Sr. No.	Particulars	Availability	Deficiency
1.	All Weather Approach(Motorised Road)	Yes	No
2.	Safety Provisions	Yes	No
3.	Sewage Disposal System	Yes	No
4.	Telephone	Yes	No
5.	Vehicle Parking	Yes	No
6.	First Aid	Yes	No
7.	Appointment of Student Counselor	Yes	No
8.	Establishment of Anti-Ragging Committee	Yes	No
9.	Establishment of Committee for SC/ST	Yes	No
10.	Establishment: Internal Committee(IC)	Yes	No
11.	Establishment of Grievance Redressal Committee/OMBUDSMAN	Yes	No
12.	Barrier free Enviroment	Yes	No
13.	AICTE Approval Letters- EoA/LoA	Yes	No
14.	Institution-Industry Cell	Yes	No
15.	Digital Payment-Financial Transactions	Yes	No
16.	Food Safety and Standards	Yes	No

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal


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17.	Insurance for Students	Yes	No
18.	Online Grievance Rederssal Mechanism	Yes	No
19.	Internal Quality Assurance Cell	Yes	No
20.	Fire and Safety Certificate	Yes	No
21.	Alleast 5 MoUs with industries	Yes	No
22.	Display of info submitted to AICTE on website	Yes	No
23.	General Insurance	Yes	No
24.	Backup Electric Supply	Yes	No
25.	Group accident policy for employees	Yes	No
26.	Waste Management and a sustainable Green Campus	Yes	No
27.	Display of Course(s) and Approved In entrance	Yes	No
28.	Establishment of 24x7 Women helpline number	No	Yes
29.	Establishment of platform for seeking help	No	Yes
30.	Implementation of PARAKH	No	Yes
31.	Institution Web Site-Mandatory Disclosure	Yes	No
32.	Internship	No	Yes
33.	Inbuilt mechanism for Social & Emotional Learning	No	Yes
34.	Internship(Compulsory for all final year students)	No	Yes
35.	Electives mandatorily through SWAYAM(MOOCs)	No	Yes
36.	Earning credits through 'Skillling' based courses	No	Yes
37.	Language Laboratory (for DIPLOMA & UG Course)	No	Yes
38.	Medical & Counseling	Yes	No
39.	Notice Boards	Yes	No
40.	Potable Water Supply	Yes	No

Date of Signature(dd/mm/yyyy)

Seal of Institution

Name & Signature of Director/Principal

Application ID: 1-44642560034

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S. SUNDHARA PRINCIPAL
S. SUNDHARA SCHOOL OF MANAGEMENT & COMPUTER SCIENCE

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DECLARATION

BY THE AUTHORIZED SIGNATORY OF THE INSTITUTION /DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations 2021, published in the Gazette of India Extraordinary Part III, Section- 4 dated 04th February, 2021, also all provisions mentioned in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.
- b) I am fully aware of the data uploaded by me in respect of my institution on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once submitted on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institution into Co-ed institution and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institution on the web portal.
- f) I am also aware that Institution is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2024-27 and the addendum / corrigendum as updated from time to time), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Handbook 2024-27 and the addendum / corrigendum as updated from time to time.

Signature of Authorized Signatory

Name :

Date of Signature(dd/mm/yyyy)

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PRINCIPAL
SUDDHANANDA SCHOOL OF MANAGEMENT
COMPUTER SCIENCE